**13/02/19 – Minutes**

**Greenlight Document**

Decide upon and finish background design.

Add a feature list with a short explanation of what they do:

* Micro reviews
* Replies to reviews from users
* User submitted films with URM by admins
* Generated XML to create internal RSS feed
* Sharepoint added to communications section

Add potential extended functionality:

* Hall of fame, most watched, top rated, etc
* Likes become favourites

Amend worded sections, less text.

Amend bio sections to bullet points rather than walls of text.

* Carl – Add Developer to job role title
* Steve D – Add Designer to job role title

**Tasks set:**

**Steve D, Jo, Steph:** Work on design of the greenlight document, background completion, placement of elements, add the texture colour from the background as part of the colour scheme, add hexadecimal codes to colours in the colour scheme.

**Steph:** Create more Clacker board logo’s: 1-5 star style system (Start with a bad looking logo and appear on fire, or similar for top rated). Change colour of github and Microsoft Teams icons to match film friction colour scheme.

**Steve D:** Complete front page design.

**Jo:** Complete back page design.

**Steve S:** Research XML integration for internal RSS.

**Carl:** Re-write all text sections within the greenlight document, reducing the word count and making some sections flow better.

Tasks to be completed on or before **25th February 2019**.